

North Yorkshire Music Therapy Centre

President: Sir Frederic Strickland-Constable

Registered charity no 702533

Director of Music Therapy

Location

Malton, North Yorkshire

Salary & Hours

- £34,140 to £35,519 per annum, depending on experience
- Full-time post (flexible working may be arranged if necessary).
- Fixed term contract for 3 years with possibility to extend.

Other terms of work

- Travel expenses / car mileage at current HMRC recommended rate.
- NYMTC supports and requires monthly clinical supervision
- NYMTC pension scheme available

Applications

To apply for the post, please send an email attaching your CV and a personal supporting statement, together with the names and contact details of two referees to:

Kerry Metcalfe, Office Administrator
admin@music-therapy.org.uk

The closing date for applications is Friday 30 March 2018.

It is expected that interviews will be held in April. As well as meeting you in interview, we would like you to give a 15 minute presentation on how you see yourself contributing to the charity's future.

Background

NYMTC is a charity, established in 1989, providing a music therapy service in the North Yorkshire region with registered therapists taking music therapy into schools, hospitals, care homes, and other community-based settings.

The charity's 2015-18 development plan underpins our vision for the future of the charity as a provider and ardent proponent of the therapeutic use of music to improve the quality of life for children, adults and older people in York and across North Yorkshire.

121 Town Street, Old Malton, Malton, North Yorkshire, YO17 7HD

Tel: 01653 698129 • **Email:** admin@music-therapy.org.uk • **Website:** www.music-therapy.org.uk

Patrons: Jane Horrocks • Ian McMillan • Prof. Helen Odell-Miller • Bramwell Tovey • Sir Willard White

Later this year, our Lead Therapist will be stepping down from her role after 25 years with the charity, so we are now seeking to appoint a Director of Music Therapy who will ensure the continuation of NYMTC's work. We are looking for a professional music therapist to work with the charity's vision, developing ways to maintain and expand provision of music therapy across the region. The post-holder will be expected to work as a music therapist in his/her own specialism but crucially also to set up and oversee structures that underpin and expand the role of NYMTC as the place that people can turn to for the provision of high quality professional music therapy.

For more details about the charity

www.music-therapy.org.uk

If you would like to talk to us about working for the charity, you are welcome to contact:

Caroline Hall, Chair of Trustees

hallcaroline993@gmail.com



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Job Description

The main areas of work are:

1. To lead the charity's therapeutic work, ensuring professional standards of work undertaken in the charity's name.

This will entail:

- responding to referrals of clients for music therapy
- assessing clients' needs, planning and managing treatment
- supervision and monitoring of work assigned through the charity to associate therapists
- ensuring that therapy provided by the charity is carried out in accordance with the British Association for Music Therapy's (BAMT) Guide to Professional Practice
- maintaining records and case notes
- providing reports for work-place and funding bodies
- communicating with others involved in clients' care.

There may also be scope for the post-holder to provide training for healthcare staff and parents/carers, and to supervise music therapy student placements.

2. To lead the expansion of the provision of music therapy envisaged in our 2015 development plan.

This will entail:

- promoting the benefits of music therapy and its provision through NYMTC
- exploring potential new outlets for music therapy in the region (in particular we are looking to expand our client base beyond our current main focus on children, for example to adults and older people)
- exploring funding avenues and applying for grants with the support of the Trustees and the charity's administrator
- recruiting and coordinating the services of associate therapists
- leading the contributions of volunteers to the charity's activities
- contributing to the development of music therapy as a profession, for example, by playing a role in BAMT area group, participating in and providing CPD opportunities, and collaborating with researchers.

3. To report to the NYMTC Trustees

This will include:

- providing regular reports of therapeutic work being carried out (as in 1 above)
- providing regular updates of progress relating to the expansion plans (as in 2 above)
- attending meetings of the Trustees (as required) and contributing input about the strategic development of NYMTC.

The post will be supported by a part time administrator, currently in post.

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Requirements for the role

Education and professional experience

- You must be a practitioner, experienced in delivering music therapy in a range of settings. It would be desirable to have experience working with children with Special Educational Needs, but music therapists with other specialisms are also welcome to apply.
- You must hold a recognized post-graduate qualification in music therapy.
- You must be registered with the Health and Care Professions Council (HCPC) and meet the HCPC's Standards of Conduct, Performance and Ethics.
<http://www.hcpc-uk.org/assets/documents/10004EDFStandardsOfConduct,PerformanceAndEthics.pdf>
- We would wish you to maintain membership of BAMT.
- Your employment will be on condition of a satisfactory enhanced level disclosure with the Disclosure and Barring Service (DBS).

Knowledge/skills

- Accurate record keeping skills and awareness of confidentiality and data protection issues.
- Excellent written and oral communication skills.
- A current driving licence (North Yorkshire is a large rural area).
- Experience of writing grant applications and other fund-raising activities is highly desirable.

Personal qualities

- The ability to work with clients from a variety of backgrounds and in challenging situations.
- The ability to work on your initiative, and the organisational and communicative ability to undertake the work envisaged in the development plan.
- The ability to manage and supervise colleagues and trainees.
- Enthusiasm and the ability to tell others about music therapy and to inspire support for the charity.
- You should enjoy working as part of a team (including with the charity's Trustees, other employees, and volunteers).